Late Work Submissions
Students are required to submit both formative and summative tasks on the due date. Practices related to supporting students in meeting deadlines include:

- Due dates are negotiated for major summative tasks/test with the class.
- Due dates are allowed within a range of dates.
- Extensions for submission of assignments are based on individual circumstances.
- Firm due dates for major summative assessments are communicated in advance, based on reporting schedules and when work is handed back.
- All missing assignments will be considered a zero if they are not turned in within one week of the end of the trimester.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Turned in after the due date</th>
<th>Turned in after ZAP</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th</td>
<td>Up to 10%</td>
<td>Up to 15%</td>
</tr>
<tr>
<td>7th</td>
<td>Up to 15%</td>
<td>Up to 20%</td>
</tr>
<tr>
<td>8th</td>
<td>Up to 20%</td>
<td>Up to 25%</td>
</tr>
</tbody>
</table>

All missing assignments must be turned in.

ZAP – Zeros Aren’t Permitted
Zeros Aren’t Permitted (ZAP) is a program designed to increase the expectations that all homework needs to be completed and turned in to the teacher on time. It is first and foremost an expectation of a high academic standard for all students. ZAP clearly emphasizes the belief that homework assignments and/or projects are important and must be completed. When the belief is expressed and maintained that a student can and will be successful, it follows that the student will meet the expectations. They will take pride in completing an assignment and doing it to the best of their ability. When a student is assigned an ELO (Extended Learning Opportunity), it is not intended as a form of punishment, but rather an opportunity to complete missing assignments for credit.

The ZAP program is designed to:

- Increase expectations of students who fail to complete and turn in homework on time.
- Emphasize the belief that homework assignments / projects are important and must be completed.
- Direct students to utilize their abilities to acquire self-discipline/work habits that will serve them in the educational setting and in the future when they enter college and/or the workplace.

How does the program work?:

- If any student fails to complete and submit their homework on time, the student will be “ZAPPED.”
- Students will have until the end of homeroom the second school day of the following week to complete and turn the assignment into their classroom teacher. Students who turn in their completed assignment will not have to attend the ZAP Extended Learning Opportunity. Students who do not turn in their completed assignment will be required to attend the ZAP Extended Learning Opportunity.
- Students will be required to attend the entire ZAP Extended Learning Opportunity, which will take place on the third full student attendance day of the week from 2:45-4:15.
- Parents will be notified via PowerSchool to inform them that their student has been “ZAPPED.”
- There will be no ZAP during the first week of each trimester.

Academic Saturday
If a student is “ZAPPED” three times in a calendar month, they will be required to attend an Academic Saturday from 8:00-11:00 A.M. Academic Saturdays will take place on the first Saturday of each month. Academic Saturday is a tool to assist the student to complete missing work. Students remain for the duration of the three hours. Academic Saturdays are held in the same area as the Saturday detention and supervised by the same teacher(s). The Saturday area may be videotaped for the purpose of reviewing any potential behavioral incidents. Students who do not consistently complete their work will be referred to the office for disciplinary action.